

Personal data collected in this form will be retained. The data might be used in educational or training purposes. Without obtaining the prior consent of the person, the data shall not be used for any other purpose, and shall be provided to other third party. When handling personal information, shall follow the Privacy Policy and Security controls of NCHU.

National Chung –Hsing University		Facility/ equipment rental application form		
Computer and information network center				
Department /Section :		Date of Application : ___m ___ d ___ yyyy		
tax ID number :		Phone number : (0)		
Applicant :		Mobile Phone : ()		
Section supervisor :		E-mail :		
usage :		Number of users :		
usage time : ___m ___ d ___ yyyy since time ___ : ___ to ___m ___ d ___ yyyy time ___ : ___ ___m ___ d ___ yyyy since time ___ : ___ to ___m ___ d ___ yyyy time ___ : ___		No need Software support Need Software support		
Project (please tick)	Description		Amount	Remarks
1. <input type="checkbox"/> First PC classroom (50 seats) Water & Soil Conservation Building L216	1. WINDOWS 11 2. 24" Color screen 3. All network connections 4. Broadcasting teaching	1. Venue rental every time NT\$6,000 2. Working hours : 8:10~12:00、13:10~17:00 3. not open on weekends and holidays		
2. <input type="checkbox"/> Second PC classroom (70 seats) CC214	1. WINDOWS 11 2. 24" Color scree 3. All network connections 4. Broadcasting teachin	1. Venue rental every time NT\$7,000 2. Working hours : 8:10~12:00、13:10~17:00 3. not open on weekends and holidays		
3. <input type="checkbox"/> Third PC classroom (56 seats) CC215	1. WINDOWS 11 2. 24" Color scree 3. DVD ROM 4. All network connections 5. Broadcasting teachin	1. Venue rental every time NT\$7,000 2. Working hours : 8:10~12:00、13:10~17:00 3. not open on weekends and holidays		
4. <input type="checkbox"/> Zhiping Hall (192 seats) B1	1. Venue rental every time NT\$9,000 2. Use video conferencing for each time period NT\$ 4,000 3. Working hours per time period : 8:10~12:00、13:10~17:00 4. not open on weekends and holidays			
Total				
Contact person	Administration and Consultation Division, Mr. Huang, Chia-Chin phone : 04-22840307#723 Fax : 04-22871774 Email : huangcc@nchu.edu.tw			

Description	<p>※You are not allowed to use any illegal software in the computer classroom . If there is a violator , the class teacher and he or she is personally responsible</p> <p>1. Department /Section for renting facility/ equipment should completed this form, and apply before the application date a week ago. The center has the right to change classrooms.</p> <p>2. Working hours : 8:10~12:00 、 13:10~17:00, not open on weekends and holidays.</p> <p>3.If you want to install any software that isn't installed in the computer of computer classroom, you need to make an application, and proof that the software is legal. For this application you will need to make a reservation two week before the application date, and make sure with the computer classroom staff that the software is fully functional.</p> <p>4.When your application is checked by computer center and pass the review you will receive a bill . Please take the bill to Cashiers Section and pay the rental payment. Please return the receipt to computer center for your application.</p> <p>If you are not a student, employee, or teacher of NCHU, you will need to transfer the payment to NCHU's account 第一商業銀行台中分行 40130099556 , 戶名國立中興大學校務基金 401 專戶 (First Bank Taichung 40130099556 , the name of account: National Chung Hsing University) please note the Purpose is for Facility/ equipment rental and fax the receipt to computer center (04-22871774),for complete the whole procedure.</p> <p>5.The original form (which is write in Chinese) was create by the Leaders Meeting on May 14, 2018.</p>
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PIC		Receipt date	____m ____ d _____ yyyy
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Please turn to the next page for Privacy Policy

Consent to Provide Personal Data

This consent letter (this "Consent") sets forth how National Chung Hsing University ("NCHU") will process the personal data collected hereunder.

By ticking the "I agree" box and signing this Consent, you confirm that you have reviewed and understand and agree to the terms of this Consent and its amendments. If you are under the age of 20, you cannot use the service until your legal guardian has reviewed and understands and agrees to the terms of this Consent and its amendments. Nevertheless, you will be deemed to have obtained your legal guardian's consent and agreed to comply with the following terms if you have used the service.

1. Collection, Updating, and Custody of Personal Data

- (1) NCHU will collect, process, and use your personal data in accordance with the Personal Data Protection Act and other relevant laws and regulations as well as NCHU's Privacy Policy.
- (2) Please provide your correct, updated, and complete personal data in the application.
- (3) Your personal data that NCHU collects during the course of business includes your name, job title, contact information (telephone number and e-mail address) and others.
- (4) To ensure the correctness, accuracy, and completeness of your personal data, please report to NCHU any changes in your personal data.
- (5) Your rights and/or interests may be jeopardized if you provide NCHU with false, untrue, outdated, partial, or misleading personal data.
- (6) You may exercise the following rights as regards your personal data in accordance with the Personal Data Protection Act: (i) inquire into or review your personal data; (ii) ask for duplicates of your personal data; (iii) ask to supplement or correct your personal data; (iv) ask to stop collecting, processing and/or using your personal data; and (v) ask to delete your personal data.

NCHU may refuse your request(s) in order to perform its duties or conduct its business. If you would like to exercise the foregoing rights, please refer to NCHU's Privacy Policy to find out NCHU's liaison in charge of personal data protection and contact methods. NCHU will not compensate any loss or damage you may sustain from the exercise of such rights.

2. Purposes of Collecting Personal Data

- (1) NCHU collects your personal data for the execution of the site equipment rental application business.
- (2) NCHU will seek your prior written consent if and when your personal data is to be used for any purpose other than that for which NCHU collected your personal data. You may refuse to provide your personal data, but you may lose your rights and/or interests accordingly.

3. Protection of Personal Data

Your personal data is protected by and under NCHU's Privacy Policy. Please review the Privacy Policy for its full text. If NCHU violates the Personal Data Protection Act or your personal data is stolen, divulged, modified, or damaged owing to any natural disasters, extraordinary event or circumstance beyond its control, NCHU will notify you by telephone, mail or e-mail, or post the notification on its website, whichever NCHU deems appropriate, after conducting necessary investigations.

4. Effect of Consent

- (1) **By ticking the "I agree" box and signing this Consent, you confirm that you have reviewed and understand and agree to all the terms of this Consent. If you breach any terms of this Consent, NCHU may terminate all the rights and services given to you whenever it deems necessary.**
- (2) NCHU reserves the right to amend this Consent at any time. NCHU will post the

amendments on its website and will not send a separate notification to you. Do not keep using the service if you object to the amendments. If you continue using the service, you will be deemed to have agreed to be bound by the amendments.

- (3) Unless otherwise explicitly provided in this Consent, no suggestion or information that you may obtain in connection with this Consent, whether in writing or orally, shall constitute a commitment in addition to this Consent.

5. Governing Law and Jurisdiction

This Consent shall be construed and interpreted in accordance with the laws of the Republic of China. Any dispute arising from this Consent shall be governed by the laws of the Republic of China and heard by the Taiwan Taichung District Court.

I have reviewed and accept the terms of this Consent

Signature _____ (please sign your name) Date: ___m ___d ____ yyyy