How to receive NCHU email on Android

Applicable to school staff and students

1. If you haven't installed the Gmail APP on your phone yet, please go to the "Google Play Store" and download the Gmail APP (skip this step if it is already installed).

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2. Open the Gmail APP



2020/06/04

3. In the Gmail APP, tap the area within the red box as shown in the image below.



4. Select "Add Another Account" as shown in the image below.



5. Select "Other."



Enter your email address, then select [Next]
 For staff, enter @dragon.nchu.edu.tw after your email.

For students, enter @mail.nchu.edu.tw after your email to avoid issues with automatic judgment.

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Μ	
新增電子郵件	地址
輸入你的電子郵件地址 justice@dragon.ncl	hu.edu.tw
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手動設定	繼續
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7. Choose the account type. Here, we demonstrate using POP3 (if you choose IMAP, the steps are similar, and you can refer to the port information in the table on page 10).

For a description of the differences between the types, see below. Because POP3 will occupy the mobile phone's capacity, if there is capacity consideration, it is recommended to choose IMAP

POP3 : Most POP3 email clients only keep your latest emails (Outlook defaults to 14 days) on the server. Older emails are stored only on the computer where you checked your email. If you set up your phone to receive emails this way, it will only receive the emails that are still on the server (e.g., the latest 14 days with Outlook). Older emails will only be on the computer and won't be accessible on your phone. If you want to see the same emails on multiple devices, use IMAP.

IMAP: When emails are received on a mobile device, they remain on the mail server, making it suitable for accessing your emails from other computers as well. Any email deleted on one device will be synced and deleted across all devices.

on.nchu.edu.tw
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8. Enter your e-mail password and select [Next].



9. The following screen will auto-fill.

Confirm that the server information for staff is dragon.nchu.edu.tw and for students is mail.nchu.edu.tw, then select [Next].

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Μ	
內送伺服器設定	定
使用者名稱 justice@dragon.nch	u.edu.tw
密碼 ••••••	O
伺服器 dragon.nchu.edu.tw	
從伺服器中刪除電子郵件	
當我從收件匣刪除時	•
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10. You may see the figure below. Wait a few seconds for it to complete automatically, then proceed to the next step.



11. The following screen will auto-fill.

Confirm that the SMTP server information for staff is dragon.nchu.edu.tw and for students is mail.nchu.edu.tw, then select [Next].

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12. If you don't have specific requirements, keep the default settings shown below and select [Next].



13. The name in the picture below can be modified by yourself, and then select [Continue] to complete the e-mail setting.



14. You can then follow the steps below to switch your mailbox and send and receive e-mail.



The following operations are not necessary. Since the Gmail APP currently automatically sets the server details, they are listed here so that you can manually correct them when the APP makes errors.

A1 Clicks on the red box in the picture below



A2 On this screen, slide down



A3 Select [Settings]



A4 Select the mailbox to check settings

	(g 🔶 Jill 80% 🔳 上午11:32
← 設定	:
一般設定	
justice@email.nch	u.edu.tw
justice@dragon.no	chu.edu.tw
新增帳戶	

A5 When the following screen appears, slide down

 ✓ justice@dragon.nchu.ed 帳戶名稱 justice@dragon.nchu.edu.tw 您的名稱 Justice 行動版簽名檔 未設定 財謝用量 圖片 顯示不明外部圖片時,必須先詢問我 同步處理頻率 每 15 分鐘檢查一次		(<u>a</u> 🗊 .	Ⅲ 80% 🔲 上午	11:32
 帳戶名稱 justice@dragon.nchu.edu.tw 您的名稱 Justice 行動版簽名檔 未設定 數據用量 圖片 顯示不明外部圖片時,必須先詢問我 同步處理頻率 每 15 分鐘檢查一次 	← justice@dra	gon.nc	chu.ed	1
您的名稱 Justice 行動版簽名檔 未設定 動據用量 圖片 顯示不明外部圖片時,必須先詢問我 同步處理頻率 每15分鐘檢查一次	帳戶名稱 justice@dragon.nchu.edu.	tw	Π	
行動版簽名檔 未設定 數據用量 圖片 顯示不明外部圖片時,必須先詢問我 同步處理頻率 每15分鐘檢查一次	您的名稱 Justice] [\ 7	
<mark>數據用量</mark> 圖片 顯示不明外部圖片時,必須先詢問我 同步處理頻率 每15分鐘檢查一次	行動版簽名檔 未設定		V	
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同步處理電子郵件 同步處理這個帳戶的電子郵件	同步處理電子郵件 同步處理這個帳戶的電子郵	阝件		
通知設定	通知設定			
電子郵件通知	電子郵件通知			

A6 Select inside-delivery settings

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\leftarrow	justice@dragon.nchu.ed	d i
同步處: 同步處理	理電子郵件 理這個帳戶的電子郵件	
下載附 透過 Wi-	件 Fi 自動下載最新郵件的附件	✓
通知設定	2	
電子郵 收到電子	件通知 圣郵件時傳送通知	
選擇鈴	聲 ≹ (NewMessage)	
震動		
伺服器詞	设定	
內送設 使用者名	定 3稱、密碼和其他內送伺服器設定	
外寄設 使用者名	定 3稱、密碼和其他外寄伺服器設定	
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A7 Confirm that the information on this screen is filled in correctly, and then click [Finish] Server : for staff is dragon.nchu.edu.tw and for students is mail.nchu.edu.tw Port : 995 (Whether you are using it on campus or off campus, it is recommended to use encryption protocols for greater security.) Security Type : SSL/TLS

÷	同步處理選項	:
同步 每 15	使用者名稱 justice@dragon.nchu.edu.tw	l
同步	密碼	
電子收到	伺服器 dragon.nchu.edu.tw	
選擇	通訊埠 995	
震動	安全性類型	
伺服	SSL/TLS	
內送使用	從伺服器中刪除電子郵件 當我從收件匣刪除時 •	
外寄使用	取消 完成	

A8 Select outside-delivery settings

\leftarrow	justice@dragon.nchu.ed	:
同步處理 同步處理	里電子郵件 這個帳戶的電子郵件	\checkmark
下載附作 透過 Wi-F	牛 ≒i 自動下載最新郵件的附件	
通知設定		
電子郵作 收到電子	+通知 郵件時傳送通知	
選擇鈴蘭 預設鈴聲	锋 (NewMessage)	
震動		
伺服器設	定	
內送設5 使用者名	E 稱、密碼和其他內送伺服器設定	
外寄設5 使用者名	E 稱、密碼和其他外寄伺服器設定	

A9 Confirm that the information on this screen is filled in correctly, and then click [Finish] SMTP Server : for staff is dragon.nchu.edu.tw and for student is mail.nchu.edu.tw Port : 465 (When used off campus, you must use an encryption protocol before you can connect)(It is also recommended to use an encryption protocol on campus) Security Type : SSL/TLS

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←	同步處理選項	
每15	要求登入	
同步	使用者名稱 justice@dragon.nchu.edu.tw	
通知	密碼	
電子 收到	×	
選擇預設	SMTP 伺服器 dragon.nchu.edu.tw	
震動	通訊埠 465	
伺服	安全性類型	
內送使用	SSL/TLS	
外寄 使用:	取消 完成	

A10 Finally, the relevant information that may be used to set up e-mail is compiled for reference.

• inside-delivery server

(In order to improve information security, it is not recommended that you continue to use unencrypted connections.)

Connection method	Server connection address	Port
POP3s	staff : dragon.nchu.edu.tw	995
POP3(Not recommended)		110
IMAPs	student : mail.nchu.edu.tw	993
IMAP(Not recommended)		143

• outside-delivery server

(In order to improve information security, SMTPs is mandatory for off-campus networks)

Connection method	Server connection address	Port
SMTPs	staff : dragon.nchu.edu.tw student : mail.nchu.edu.tw	465
SMTP(Not recommended)		25

• The first digit of the student ID corresponds to the encoding rule for the e-mail

Undergraduate	$4 \rightarrow s$
Graduate School	$7 \rightarrow g$
Doctoral class	$8 \rightarrow d$
On-the-job special classes	$5 \rightarrow w$
Continuing Education Division	3 → n

For example : student ID : 4109012001 → Email : \$109012001@mail.nchu.edu.tw

- Mailbox capacity
 - ✓ Mailbox capacity for staff 15GB

Webmail website : http://dragon.nchu.edu.tw		
Maximum sendable message size	40MB	
Maximum receivable message size	40MB	
Maximum transferable file size	40MB	

✓ Mailbox capacity for student 1GB

Webmail website : http://mail.nchu.edu.twMaximum sendable message size30MBMaximum receivable message size40MBMaximum transferable file size20MB