

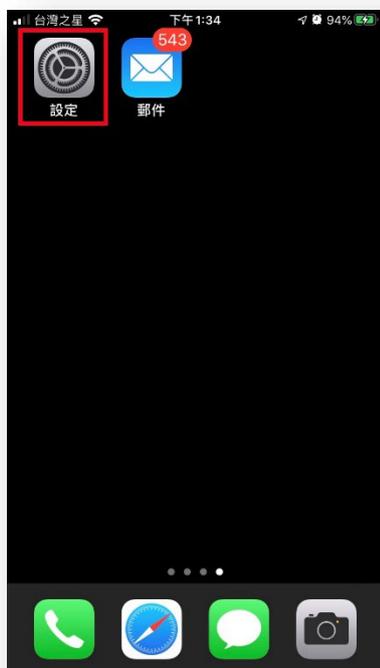
How to receive school email on iPhone

Applicable to school staff and students

2020/06/08

This article uses iPhone iOS 13.4.1 as an example. The setting method is also applicable to iPad.

1. Select [Settings] from the iPhone's home screen



2. Scroll down the screen.



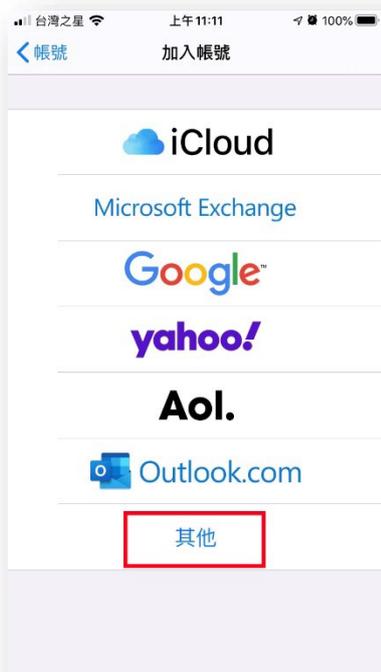
3. Select [Password and Account].



4. Select [Add Account].



5. Select [Other].



6. Select [Add Mail Account].



7. Enter the information in the red box in the picture below (name, email, password), then select [Next]
E-mail domain for staff is @dragon.nchu.edu.tw and student is @mail.nchu.edu.tw



取消 新增帳號 下一步

名稱 justice

電子郵件 justice@dragon.nchu.edu.tw

密碼

描述 dragon.nchu.edu.tw

8. Choose your account type, then scroll down the screen.

For a description of the differences between the types, see below. Because POP3 will occupy the mobile phone's capacity, if there is capacity consideration, it is recommended to choose IMAP (If you choose the POP3 operation mode, the steps are the same.)

POP3 : The emails received on the mobile device will occupy space and may not be suitable for users who use multiple devices.

Most POP3 email clients only keep your latest emails (Outlook defaults to 14 days) on the server. Older emails are stored only on the computer where you checked your email. If you set up your phone to receive emails this way, it will only receive the emails that are still on the server (e.g., the latest 14 days with Outlook). Older emails will only be on the computer and won't be accessible on your phone. If you want to see the same emails on multiple devices, use IMAP.

IMAP : Synchronize with the server, suitable for users who use multiple devices at the same time

When emails are received on a mobile device, they remain on the mail server, making it suitable for accessing your emails from other computers as well. Any email deleted on one device will be synced and deleted across all devices.



取消 新增帳號 下一步

IMAP POP

名稱 justice

電子郵件 justice@dragon.nchu.edu.tw

描述 dragon.nchu.edu.tw

收件伺服器

主機名稱 mail.example.com

使用者名稱 必填

密碼

寄件伺服器

9. Enter the information in the red box in the picture below, then scroll down.



10. Enter the information in the red box in the picture below, then click [Next].



11. Click [Save].



12. Then select the red box in the picture below.



13. Select the red box in the picture below.



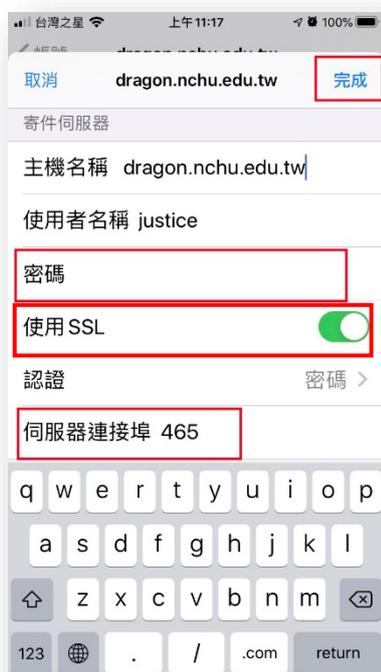
14. Select the red box in the picture below.



15. Select the red box in the picture below.



16. Confirm the information in the red box in the picture below (enter password, enable SSL, change the port to 465), then click [Finish].



17. Next, click the red box in the picture below.



18. Next, scroll down on the screen in the picture below.



19. Select [Advanced].



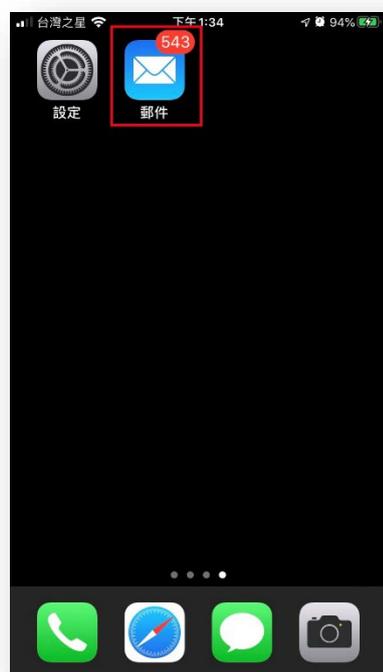
20. Scroll down to the location shown in the picture below, confirm the information in the red box (server connection port 993) is correct, then select [Account] to return.



21. Select [Finish] to complete setting up the email mailbox.



22. Next, select [Mail] on the home screen.



23. Select the school's email to start using it.



Finally, the relevant information that may be used to set up e-mail is compiled for reference.

- inside-delivery server

(In order to improve information security, it is not recommended that you continue to use unencrypted connections.)

Connection method	Server connection address	Port
POP3s	staff : dragon.nchu.edu.tw student : mail.nchu.edu.tw	995
POP3(Not recommended)		110
IMAPs		993
IMAP(Not recommended)		143

- outside-delivery server

(In order to improve information security, SMTPs is mandatory for off-campus networks)

Connection method	Server connection address	Port
SMTPs	staff : dragon.nchu.edu.tw student : mail.nchu.edu.tw	465
SMTP(Not recommended)		25

- The first digit of the student ID corresponds to the encoding rule for the e-mail

- Undergraduate 4 → s
- Graduate School 7 → g
- Doctoral class 8 → d
- On-the-job special classes 5 → w
- Continuing Education Division 3 → n

For example : student ID : 4109012001 → Email: S109012001@mail.nchu.edu.tw

- Mailbox capacity

- ✓ Mailbox capacity for staff 15GB

Webmail website : <http://dragon.nchu.edu.tw>

- Maximum sendable message size 40MB
- Maximum receivable message size 40MB
- Maximum transferable file size 40MB

- ✓ Mailbox capacity for student 1GB

Webmail website : <http://mail.nchu.edu.tw>

- Maximum sendable message size 30MB
- Maximum receivable message size 40MB
- Maximum transferable file size 20MB