

How to receive NCHU email on Android

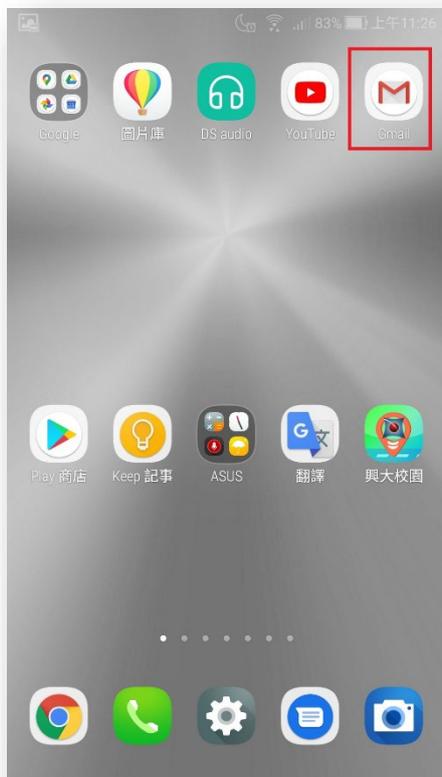
Applicable to school staff and students

2020/06/04

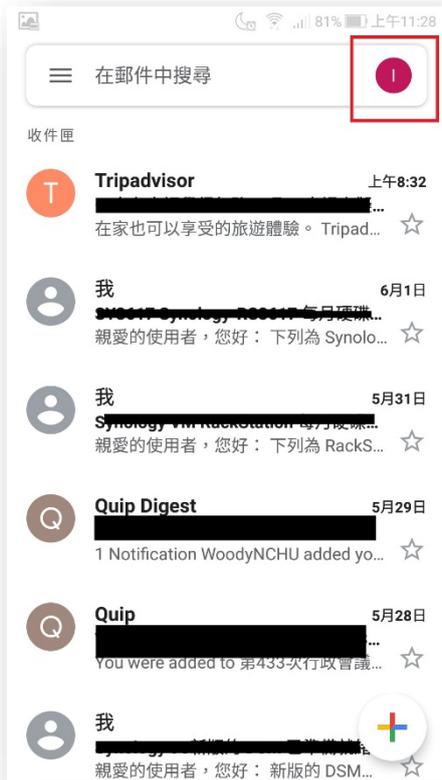
1. If you haven't installed the Gmail APP on your phone yet, please go to the "Google Play Store" and download the Gmail APP (skip this step if it is already installed).



2. Open the Gmail APP



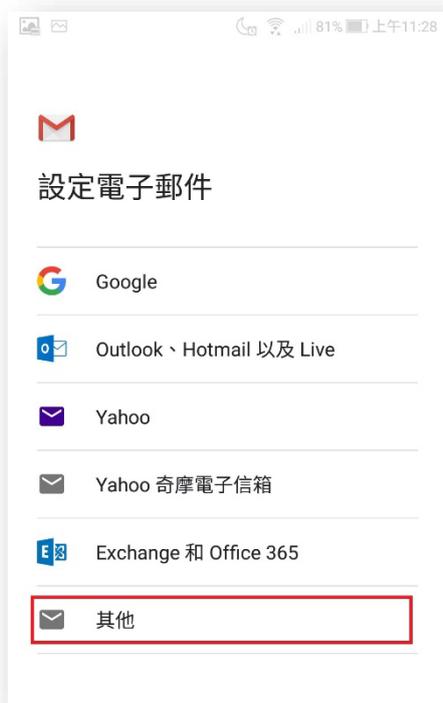
3. In the Gmail APP, tap the area within the red box as shown in the image below.



4. Select "Add Another Account" as shown in the image below.



5. Select "Other."



6. Enter your email address, then select [Next]

For staff, enter @dragon.nchu.edu.tw after your email.

For students, enter @mail.nchu.edu.tw after your email to avoid issues with automatic judgment.



7. Choose the account type. Here, we demonstrate using POP3 (if you choose IMAP, the steps are similar, and you can refer to the port information in the table on page 10).

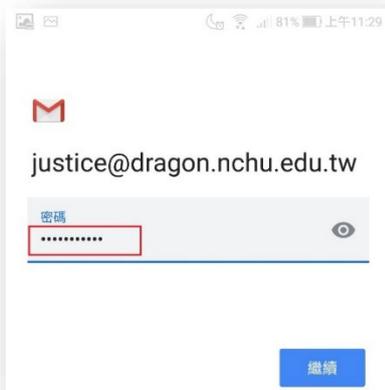
For a description of the differences between the types, see below. Because POP3 will occupy the mobile phone's capacity, if there is capacity consideration, it is recommended to choose IMAP

POP3 : Most POP3 email clients only keep your latest emails (Outlook defaults to 14 days) on the server. Older emails are stored only on the computer where you checked your email. If you set up your phone to receive emails this way, it will only receive the emails that are still on the server (e.g., the latest 14 days with Outlook). Older emails will only be on the computer and won't be accessible on your phone. If you want to see the same emails on multiple devices, use IMAP.

IMAP : When emails are received on a mobile device, they remain on the mail server, making it suitable for accessing your emails from other computers as well. Any email deleted on one device will be synced and deleted across all devices.



8. Enter your e-mail password and select [Next].



9. The following screen will auto-fill.

Confirm that the server information for staff is dragon.nchu.edu.tw and for students is mail.nchu.edu.tw, then select [Next].



10. You may see the figure below. Wait a few seconds for it to complete automatically, then proceed to the next step.



內送伺服器設定

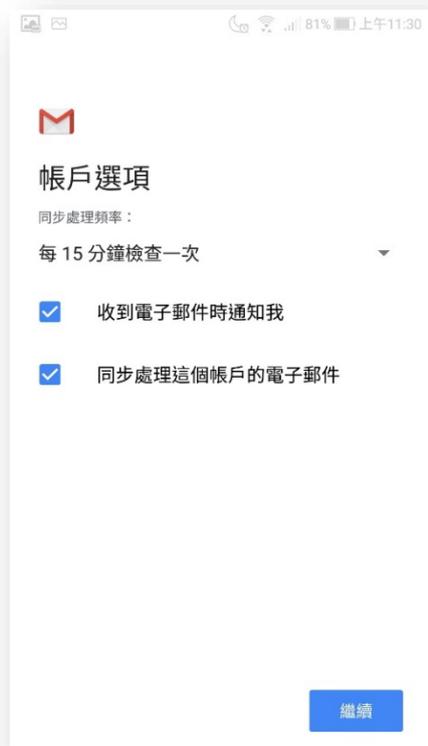
正在驗證伺服器設定...

11. The following screen will auto-fill.

Confirm that the SMTP server information for staff is dragon.nchu.edu.tw and for students is mail.nchu.edu.tw, then select [Next].



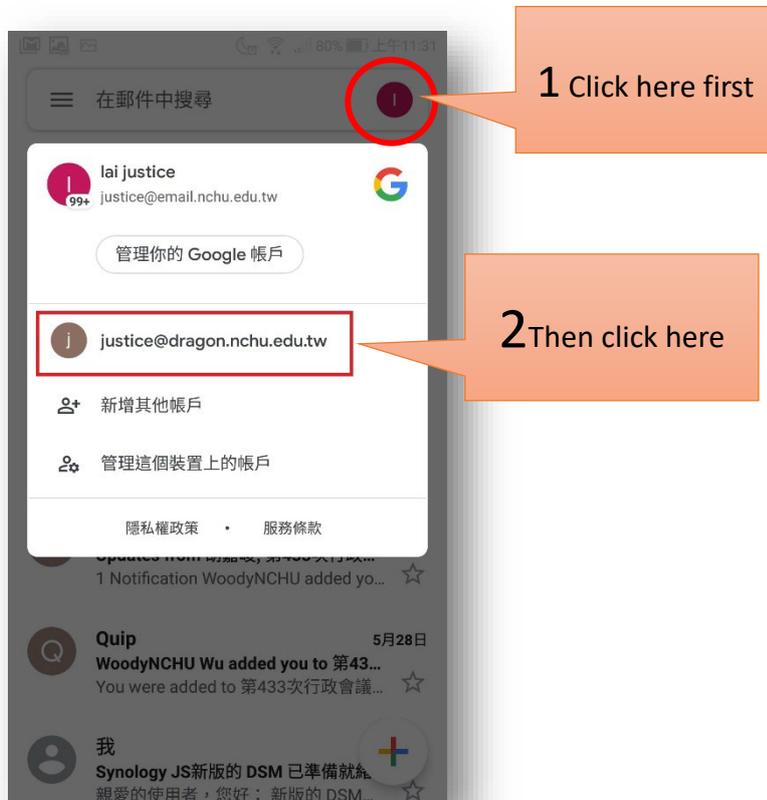
12. If you don't have specific requirements, keep the default settings shown below and select [Next].



13. The name in the picture below can be modified by yourself, and then select [Continue] to complete the e-mail setting.



14. You can then follow the steps below to switch your mailbox and send and receive e-mail.



The following operations are not necessary. Since the Gmail APP currently automatically sets the server details, they are listed here so that you can manually correct them when the APP makes errors.

A1 Clicks on the red box in the picture below



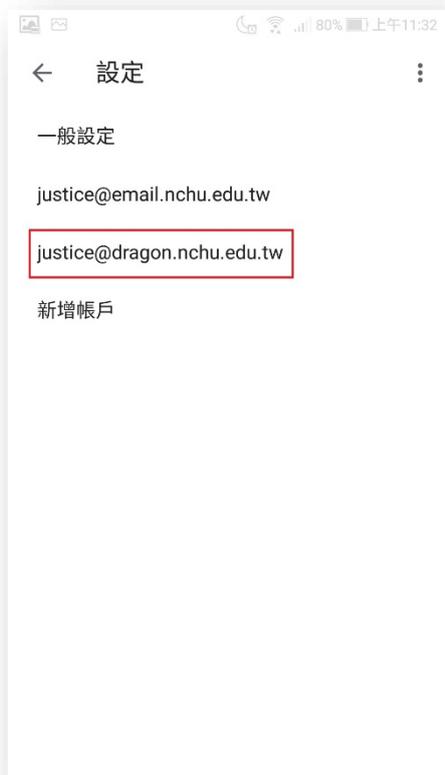
A2 On this screen, slide down



A3 Select [Settings]



A4 Select the mailbox to check settings



A5 When the following screen appears, slide down



A6 Select inside-delivery settings

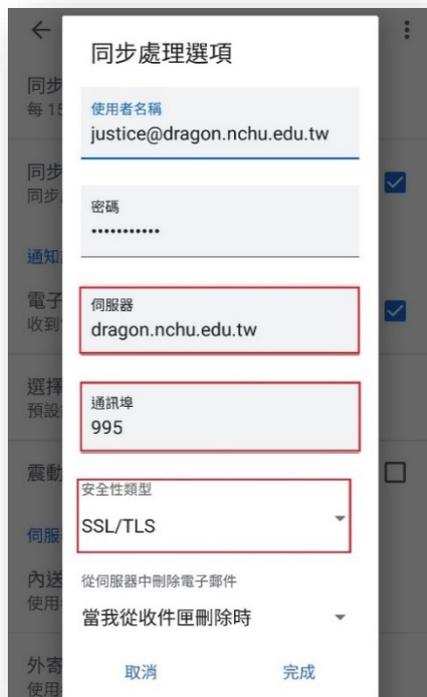


A7 Confirm that the information on this screen is filled in correctly, and then click [Finish]

Server : for staff is [dragon.nchu.edu.tw](mailto:justice@dragon.nchu.edu.tw) and for students is mail.nchu.edu.tw

Port : 995 (Whether you are using it on campus or off campus, it is recommended to use encryption protocols for greater security.)

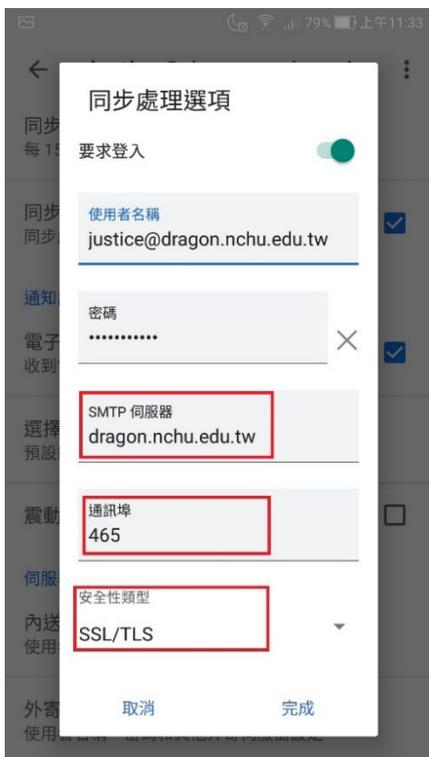
Security Type : SSL/TLS



A8 Select outside-delivery settings



A9 Confirm that the information on this screen is filled in correctly, and then click [Finish]
 SMTP Server : for staff is dragon.nchu.edu.tw and for student is mail.nchu.edu.tw
 Port : 465 (When used off campus, you must use an encryption protocol before you can connect)(It is also recommended to use an encryption protocol on campus)
 Security Type : SSL/TLS



A10 Finally, the relevant information that may be used to set up e-mail is compiled for reference.

- inside-delivery server
 (In order to improve information security, it is not recommended that you continue to use unencrypted connections.)

Connection method	Server connection address	Port
POP3s	staff : dragon.nchu.edu.tw student : mail.nchu.edu.tw	995
POP3(Not recommended)		110
IMAPs		993
IMAP(Not recommended)		143

- outside-delivery server
 (In order to improve information security, SMTPs is mandatory for off-campus networks)

Connection method	Server connection address	Port
SMTPs	staff : dragon.nchu.edu.tw student : mail.nchu.edu.tw	465
SMTP(Not recommended)		25

- The first digit of the student ID corresponds to the encoding rule for the e-mail

Undergraduate 4 → s

Graduate School 7 → g

Doctoral class 8 → d

On-the-job special classes 5 → w

Continuing Education Division 3 → n

For example : student ID : 4109012001 → Email : S109012001@mail.nchu.edu.tw

- Mailbox capacity

- ✓ Mailbox capacity for staff 15GB

Webmail website : <http://dragon.nchu.edu.tw>

Maximum sendable message size 40MB

Maximum receivable message size 40MB

Maximum transferable file size 40MB

- ✓ Mailbox capacity for student 1GB

Webmail website : <http://mail.nchu.edu.tw>

Maximum sendable message size 30MB

Maximum receivable message size 40MB

Maximum transferable file size 20MB